



## ***MEADOW OAKS NEIGHBORHOOD ASSOCIATION***

# **BOARD MEETING MINUTES**

**#1-2016**

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**Meeting Date: January 8, 2016**

**Meeting Location: Cool River Pizza - Roseville**

**Approval: FINAL**

**Recorded By: Jennifer Hooper, Board Member/Secretary**

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**MEETING LOCATION**

Cool River Pizza – Community Room  
1805 Cirby Way - Suite # 3  
Roseville, CA 95661  
(916) 786-9000  
Point of Contact: Amy Dimick, Owner

**MEETING START**

Meeting Schedule Start: 10:00 AM  
Meeting Actual Start: 10:10 AM  
Meeting Scribe(s): Jennifer Hooper/Ivann Greene

**AGENDA****1. CALL TO ORDER**

The meeting was called to order by “Facilitator” Ivann Greene at 10:10 AM.

**2. AGENDA ADD-ON’S**

The following item was added to the agenda:

- a. Donna Wilson, a local environmental advocate and a resident of Meadow Oaks, was added to the agenda to brief those in attendance about her efforts with our greenbelt and restoring the water flow into Linda Creek. Ms. Wilson is the founder and Coordinator for Friends of Linda Creek which is a group of neighbors, volunteers and supporters who are dedicated to the conservation, preservation and peaceful enjoyment of the Linda Creek Open Space. Ms. Wilson offered her statements during the Open Forum segment of the meeting. Ms. Wilson was a guest of Ivann Greene.

Name	Title	Organization
Jennifer Hooper	Board Member/Secretary	Meadow Oaks BoD
Nick Bastunas	Board Member/Treasurer	Meadow Oaks BoD
Ivann Greene	Board Member/Chairman	Meadow Oaks BoD
Jim Williams	Founder/MONA	Meadow Oaks
Audrey Huisking	Resident	Former Meadow Oaks BoD
Donna Wilson	Resident	Meadow Oaks Resident
Jessica Hudson	Resident	Meadow Oaks Resident

**3. ATTENDANCE**

The following were in attendance:

Board Members Jenny Caracciolo and Chris Swenson were absent from this session.

It was determined, by Nick Bastunas, that a quorum was achieved and in effect. The Board, by acclamation, agreed.

A sign-in sheet was circulated for the record.

#### **4. APPROVAL OF MINUTES OF LAST BOARD MEETING**

Due to the unavailability of the previous minutes, the “Facilitator” opted to table this item. “Open Action” items were identified by Audrey Huisking, former Board Member, and Nick Bastunas, Board Member. The “Open Action” items were addressed in brief:

- a. The Spaghetti Feed – Fundraiser and potential venues
- b. “Santa in the Neighborhood”
- c. The Annual Garage Sale
- d. The Newsletter
- e. RCONA Representation

#### **5. INTRODUCTION OF 2016 BOARD OF DIRECTORS AND DIGNATARIES**

The “Facilitator” asked that each newly elected Board Member introduce themselves. They did so by offering a brief background on themselves. The “Facilitator” then identified the founder of the Meadow Oaks Neighborhood Association, Jim Williams, and former Board Member Audrey Huisking. Other guests who were introduced at this time included Donna Wilson, a local environmental advocate, and Jessica Hudson, an Information Technology and Marketing Specialist.

#### **6. OPEN NOMINATIONS AND APPOINTMENT OF BOARD OFFICERS**

The “Facilitator” at this time, then opened the floor for nominations for officers of the Board. The “Facilitator” began by identifying each Board officer vacancy and briefly described each position. The Board officer vacancies were as follows:

- a. Secretary;
- b. Treasurer;
- c. Vice Chairman; and
- d. Chairman

The following represents the result of each vacancy:

- a. Jennifer Hooper, Secretary
- b. Nick Bastunas, Treasurer
- c. Chris Swenson was not in attendance. Nevertheless, his name was placed in nomination by Nick Bastunas for the office of Vice Chairman. This item will be addressed and resolved at our next Board meeting.
- d. Ivann Greene, Chairman

All offices, with the exception of Vice Chairman, were approved by Board acclamation.

## 7. COMMITTEE REPORTS

Reports from the Election Committee, and By-laws Committee were tabled by Chairman Greene as those committee chairs and their respective reports were not available for this meeting.

The Treasurer's Report was presented by Nick Bastunas, Treasurer. Nick presented the "Statement of Financial Position," an audit report prepared by Auditor Bob McCarthy and dated December 10, 2015. The statement covers the period April 14, 2014 through October 31, 2015.

The audit report cited one minor finding that was resolved at the time of the audit itself. Total assets to date total \$1,455.63. The report was discussed in general terms and accepted by Board acclamation. The report will be made available upon request.

Nick Bastunas reported that the Association has an opening for Newsletter Editor. The Chair indicated that he had been in contact with a "few" individuals who had expressed a desire to serve as Editor. He will follow-up with those individuals to gauge their current sentiment. There was also a discussion of whether the newsletter could be delivered only to those who so asked for one rather than our current blanket delivery distribution. Former Board Member Audrey Huisking indicated that it would be a logistical challenge for our distribution team members to "pick and choose" during the delivery of the newsletters. It was disclosed during this discussion that Nick Bastunas coordinated the various distribution teams. It was also disclosed that Board Member Jennifer Hooper was a member of one of the newsletter distribution teams.

It was agreed that maintaining our current distribution process may in fact be the best approach for delivery. Discussion of placing our newsletter on-line, either through the RCONA platform, the Nextdoor.com platform, or through the Neighborhood Link platform ensued. Once an Editor has been properly vetted, this issue will be brought back for discussion purposes.

RCONA – Former Board Member Huisking provided the forum with an overview of RCONA and its overall temperament. Board Member Bastunas indicated that there were specific reporting protocols that warranted the Board's attention. Nick indicated that the Board is responsible for providing any Bylaw amendments with rationale, a schedule as to when the Board meets, and an officer's report. Chairman Greene indicated that he will work with Board Member Hooper to provide RCONA these necessary items. At the urging of Former Board Member Huisking, Chairman Greene volunteered to serve as the RCONA Representative on an "interim" basis until someone else "steps up" to assume the role.

## 8. PUBLIC COMMENTS

At this point in the agenda, Chairman Greene introduced Jim Williams, founder of the Meadow Oaks Neighborhood Association. Jim provided the Board Members with several suggestions for improving the "quality of life" for many Meadow Oaks neighbors.

Safer homes happen when there is communication and social connection between neighbors. The neighborhood newsletter, social events, neighborhood watch, and "Nextdoor.com" need to be reestablished, improved, developed and/or expanded to include the concerns of our school kids and also the elders who are living alone.

Jim would like to see a “Friendly Visitor” program established as an additional part of Neighborhood Watch to monitor the well-being of neighbors living alone. Regular visits to an elder or disabled person can improve the person’s health and quality of life, and helps them feel respected and valued. Frequent “Friendly Visitors” can monitor welfare, improve morale; relieve loneliness, boredom, and helplessness among our elderly neighbors. The Roseville Coalition of Neighborhood Associations would be very interested in replicating the proposed Meadow Oaks program throughout the city. The Roseville Police Department, “Meals on Wheels” and Seniors 1<sup>st</sup> of Auburn support the concept.

Chairman Greene indicated that he would like to follow up on this particular issue and will contact “Meals on Wheels” along with “Seniors 1<sup>st</sup>” out of Auburn. Chairman Greene will secure information as to how the Association could launch a possible pilot program under the Friendly Visitor Program. RCONA as well as the Senior Commission may provide their endorsements. This will be a follow-up item.

During the Open Forum segment, Chairman Greene introduced Donna Wilson. Donna, as many of our Meadow Oaks residents know is an environmental advocate. Donna was asked to come to the meeting to give an overview of the challenges and accomplishments of the local residents who love Linda Creek, the “Crown Jewel” of Meadow Oaks. The drought concerns along Linda Creek sparked a number of Meadow Oaks residents, to challenge the City’s drought policy regarding Linda Creek. The City had made the decision to cease water flows along Linda Creek, the Governor’s Drought Order did not require a reduction of untreated water into creeks and waterways. However, a “City” policy did state that the Linda Creek water could be stopped during a stage 3 drought. Protected species of salmon and the western pond turtles, as well of thousands of wildlife along the 11 mile creek, were at risk and many died.

Donna, as the leader and founder of “Friends of Linda Creek” (FLC) chose to challenge the City’s water flow policy by questioning Roseville government’s moral right to shut off water flows along Linda Creek. The city reflected upon its drought policy of stopping flows of what was actually untreated river/lake water historically dedicated to sustain Linda Creek and the negative impacts that their policy had on the ecosystem. It appears that the challenge was justified as the City had already met its goals for conservation of water.

A very successful letter writing campaign by residents of Meadow Oaks and other creek supporters, as well as determined actions taken by Donna and the FLC, the City released water into the creek. This was an exceptional accomplishment by Meadow Oks residents.

Donna has provided a copy, for the record, of the Governor’s Executive Order (EO) on the water reduction requirements as well as a link to the EO - <http://ca.gov/drought/topstory/top-story-50.html>. Included are some interesting provisions concerning the wildlife and environment. This is provided as a separate attachment. Donna Wilson can be contacted for further information at [donnawilson1@surewest.net](mailto:donnawilson1@surewest.net).

## 9. REVIEW OF ACTION ITEMS

Action	Assigned To	Report Deadline
RCONA Follow-Up/Report Documents	Greene	01.22.2016
Venue Follow-Up	Greene/Williams	01.22.2016

Newsletter Editor and Operations	Greene/Bastunas	01.22.2016
Minutes and Communications	Hooper/Greene	01.22.2016
Donna Wilson Political Action Clarification	Greene/Hooper	01.22.2016
Conference Call Board Voting Policy	Greene/Bastunas	01.22.2016
Contact Jenny Caracciolo	Greene	01.22.2016
Board Training Details to follow	Greene	01.22.2016
Bank Authorization Letter	Greene/Bastunas	01.22.2016
Senior First/Meals on Wheels Follow-up	Greene/Williams	01.22.2016

## 10. MOTIONS OFFERED AND BOARD APPROVED

**Motion 1** – Motion to table approval of previous minutes.

Offered by Greene and properly seconded by Hooper

Approved by acclamation

**Motion 2** – Motion to accept Treasurer's Report and Audit Statement

Offered by Hooper and properly seconded by Bastunas

Approved by acclamation

**Motion 3** – Motion to table the following Committee Reports:

Election Committee Report and the Bylaws Committee Report

Offered by Greene and properly seconded by Hooper

Approved by acclamation

**Motion 4** – Motion to allow conference call voting by Board Members.

Offered by Bastunas and properly seconded by Hooper

Approved by Board acclamation. Written policy forthcoming (Greene)

## 11. NEXT MEETING

**The next Board meeting will be held on January 22, 2016 at Cool River Pizza in the Community Room. The start time will be 10:00 AM.** Board Member Bastunas introduced Amy Dimick, owner and Manager of Cool River Pizza.

Board Member Hooper noted that the Association has provided a \$500.00 scholarship to Oakmont High School Students. This fact should lend itself to a softening of the charge policy as presented by OHS ("lenience" in regard to any charges for use of Oakmont HS for Board Meetings).

Jim Williams indicated that other venues such as Meadow Oaks at Roseville (formerly Alta Manor), and The Terraces at Roseville could be and should be considered. Jim went on to note that he and the Chair will be meeting with Patti Blaney of Meadow Oaks of Roseville on Tuesday, January 12<sup>th</sup>. Jim and the Chair will brief the Board accordingly. Donna Wilson shared that Safeway and possibly Bel Air have meeting space that may be made available to the Board for meeting. The Chair will follow-up on these items and report accordingly.

It was general consensus from those in attendance that Friday's would be best at approximately 10 am for the Board to meet. Should circumstances change information will be posted at [www.Nextdoor.com](http://www.Nextdoor.com).

**12. MEETING END: 12:13 PM**

Respectfully submitted,

Jennifer Hooper, Secretary  
Board Member

Reviewed for submission: Ivann Greene, Chairman  
January 13, 2016